

# Snowline Inn Condominium Association

## Board Meeting Minutes via ZOOM

Monday, August 21, 2023 at 3:00 pm

Call to order at 3:07 pm by President Megan Williamson. \*\* Roll Call \*\*

In attendance: Megan Williamson – President, Anthony Brown – Secretary, Kyle Scott – Vice President, and Kristy Zeidner – Director at Large. Absent: Jeff Berkey.

Integra Management: Tess Allison and Cindyrae Mehler.

### Approval of Minutes:

- ▶ 06-21-23 Board Meeting Minutes. Motion to approve by Anthony Brown; 2<sup>nd</sup> by Kyle Scott; and, passed.

### 2024 BUDGET Review:

Financials through 07-31-23

Operating Account	\$ 116,730.04
Reserves	<u>\$ 113,141.62</u>
Total Bank.....	\$ 229,871.66

**Discussion on 2023 Deposit to Reserves:** Integra recommends moving some funds from the Operating Account to the association Reserve Account, and for the Board to consider moving the Reserve Funds to an interest bearing account, perhaps with Edward Jones, in staggered CD's. Following discussion, motion was made by Kyle Scott to move \$61,000 from the Operating Account to the Reserve Account held with Peoples Bank, leaving sufficient funds to cover exterior deck rot repairs & remediation scheduled with M&M Construction; 2<sup>nd</sup> by Anthony Brown; and, passed. The Board will continue to discuss where to move the association Reserve Account [savings] funds to in an interest bearing account.

**2024 Budget review:** The Board reviewed the proposed 2024 Budget reflecting a 10% dues increase. The increase is driven by inflation factors, including the increase in Master Policy Insurance premiums and fire suppression system cost increases from repairs and inspections. Following discussion, Motion was made by Anthony Brown to approve the 2024 Budget as presented; 2<sup>nd</sup> by Kristi Zeidner; and, passed.

### General Business:

1. AGM Detail Preparation - Three (3) Board positions open this year - Jeff Berkey, Kyle Scott & Kristi Zeidner. The Board will put out feelers to the owners to see if anyone is interested in running for/serving on the Board to put their name forward. Kyle Scott and Kristi Zeidner both are willing to continue to serve.

The Date of the Owner Annual General Meeting [AGM] in the Shuksan Den is: Saturday, October 14, 2023 beginning at 10:00 am. Once again following the meeting, pizza and pop for a social gathering at Chair 9 will be provided.

2. Janitorial: The Board continues to look for a local person to take on the janitorial/landscaping/ & light maintenance. Kyle Scott will compose and place a flyer in local venues seeking candidates. Kyle Scott also agreed to cover the initial screening for the position. The Board is hoping to find a candidate who will do janitorial cleanup 2x each week for the building. Jason Triplett of Triple T Painting has been covering the janitorial on a weekly basis and pressure washing cleanup this summer to help the association out, but this is not going to be an option going into the winter months.
3. Kyle Scott reports that PSE has changed out most of the meter boxes with new ones. PSE may be returning to change out some additional boxes.

4. Kyle Scott reports one of the dryers does not work properly – the heat cycle does not come on. Kyle will forward information on to Integra as to which dryer it is that is not functioning so a request for appliance repair/maintenance can be made. Also, made the suggestion the Board consider adding an additional washer/dryer to the laundry room in the future to better accommodate the needs of the building.

There being no further items for discussion, the meeting was adjourned at 4:14 pm.

Respectfully submitted,

***Cindyrae Mehler***  
Integra Management